

Banquets and Parties - Booking Basics

Private Event Phone

703.972.2633

Private Event Email

okras@eventplicity.com

Private Room Minimum Spend Requirements

- Sunday – Thursday: Lunch \$550 Dinner \$1100
- Friday – Saturday: Lunch \$825 Dinner \$2750

Meal Options

- 2-course meal: Lunch \$17-\$25 Dinner \$20-\$27
- 3-course meal: Lunch \$20-\$28 Dinner \$28-\$44
- 4-course meal: Lunch \$24-\$42 Dinner \$39-\$50

Bar Options

- Open Bar Wine & Beer: \$18/guest for up to 2 hours
- Open Bar Call Liquor: \$22/guest for up to 2 hours
- Open Bar Premium Liquor: \$26/guest for up to 2 hours
- Bar Tab: party organizer sets a limit on 'open' amount
- Cash Bar: individual tabs

Standard Information

- Room will accommodate up to 40 guests seated, or up to 50 standing
- Alcohol/Bar, Food, and other amenity fees contribute to the minimum spend requirement
- Minimum spend does not include tax and gratuity
- Tax is 6% state and 4% local
- Gratuity standard is 18%
- Cake cutting fee is \$1.25 per person

Additional Amenities Available (some with fees)

- Free WiFi
- PA w/Microphone
- Large-screen TV
- Live Music
- Champagne Toast

Conference or Cocktail Reception

Minimum spend is \$750 for a 2-hour event.

Not available on Fridays or Saturdays after 3 p.m.

Alcohol/Bar, Food, and other amenity fees count toward the minimum spend requirement.

Minimum spend does not include tax and gratuity.

- Choose 3 Appetizers: \$16.50 per person
- Choose 4 Appetizers: \$22.00 per person